

21 February 2024

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OVERVIEW AND SCRUTINY COMMITTEE

You are summoned to a meeting of the Overview and Scrutiny Committee which will be held in Council Chamber, Council Offices, Woodgreen, Witney, Oxfordshire OX28 1NB on **Thursday, 29 February 2024 at 5.30 pm.**



Giles Hughes
Chief Executive

To: Members of the Overview and Scrutiny Committee

Councillors: Andrew Beaney (Chair), Rizvana Poole (Vice-Chair), Thomas Ashby, Hugo Ashton, David Cooper, Julian Cooper, Rachel Crouch, Jane Doughty, Phil Godfrey, Andy Goodwin, Natalie King, Nick Leverton, Andrew Lyon, Michele Mead, David Melvin, Mathew Parkinson, Carl Rylett, Sandra Simpson, Ruth Smith, Harry St John, Alistair Wray, Liam Walker, Mark Walker and Alex Wilson

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
To receive any apologies for absence and temporary appointments.
2. **Declarations of Interest**
To receive any declarations from Members of the Committee on any items to be considered at the meeting.
3. **Minutes (Pages 5 - 12)**
To approve the minutes of the meeting held 7 February 2024.
4. **Chair's announcements**
To receive any announcements from the Chair of the Overview and Scrutiny Committee.
5. **Participation of the Public**
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure, anyone who lives in the district or who pays council tax or business rates to the Council is eligible to read a statement or express an opinion at this meeting. You can register to speak by sending your written submission of no more than 750 words to democratic.services@westoxon.gov.uk by no later than 10.00am on the working day before the meeting.
6. **Carbon Action Plan (Pages 13 - 56)**
Purpose:
To present the West Oxfordshire District Council Carbon Action Plan, which is proposed to be adopted and resourced by the Council from April 2024.

Recommendation:
That the Committee scrutinises the Carbon Action Plan and agrees any recommendations it wishes to submit to the Council's Executive.

Invited:
Councillor Andrew Prosser, Executive Member for Climate Change
Hannah Kenyon, Climate Change Manager
7. **Financial Performance Report – 2023/24 Quarter Three (Pages 57 - 76)**
Purpose:
To detail the Council's Financial Performance for Quarter Three 2023-2024.

Recommendation:
That the Committee scrutinises the Financial Performance for Quarter Three 2023-2024 report and agrees any recommendations it wishes to submit to the Council's Executive.

Invited:
Councillor Alaric Smith, Executive Member for Finance
Madhu Richards, Finance Director

8. **Sport England Swimming Pool Support Fund Phase 2**

Report to Follow

Invited:

Councillor Tim Sumner, Executive Member for Leisure and Major Projects
Andy Barge, Assistant Director - Communities

9. **Service Performance Report 2023-24 Quarter Three (Pages 77 - 136)**

Purpose:

To provide details of the Council's operational performance at the end of 2023-24 Quarter Three (Q3).

Recommendations:

That the Committee scrutinises the report and agrees any recommendations it wishes to make to the Executive.

Invited:

Councillor Andy Graham, Leader of the Council
Giles Hughes, Chief Executive
Alison Borrett, Senior Performance Analyst

10. **Publica Transition Plan (Pages 137 - 172)**

Purpose:

To consider the Local Partnerships report and to consider the findings and recommendations therein.

Recommendation:

That the Committee scrutinises the Publica Transition Plan and agrees any recommendations it wishes to submit to the Council's Executive.

Invited:

Councillor Andy Graham, Leader of the Council
Giles Hughes, Chief Executive
Andrew Pollard, Interim Programme Director

11. **Report back on recommendations (Pages 173 - 176)**

To note the response of the Executive on 14 February 2024 to the Overview and Scrutiny Committee's recommendations on the Nature Recovery Plan and Nature Recovery Officer item.

12. **Committee Work Programme (Pages 177 - 180)**

Purpose:

For the Committee to review and comment on its work programme.

Recommendation:

That the Committee notes and comments on its work programme.

13. **Executive Forward Plan (Pages 181 - 188)**

Purpose:

To give the Committee the opportunity to review the Executive Forward Plan.

Recommendations:

That the Committee agrees whether any items on the Executive Forward Plan should be subject to pre-decision scrutiny and, if so, the priority order of those items.

(END)